Crowne Plaza White Plains
WGB-Green Engagement
Our Commitment to the Environment

IHG-Crowne Plaza White Plains Environmental Policy - 2014

We acknowledge our responsibility to respect the environment and manage our impacts for the benefit of the community in which we operate, and we are committed to measuring and managing those impacts and finding innovative ways to reduce them.

We will:

- Minimize waste by evaluating operations and ensuring they are as efficient as possible
- Actively promote recycling
- Endeavour to reduce our use of energy and water, and re-use and recycle the resources consumed by our business wherever practical
- Engage our customers and colleagues, suppliers and contractors in our efforts to protect the environment
- Provide the training and resources required to meet our objectives
- Monitor, record and benchmark our environmental performance on a regular basis
- Make business decisions that take these commitments into account
Based on the results of the surveys 100% of our employees are environmentally conscious and consider the workplace to be environmentally friendly. 88% are aware of the Hotel’s appointed person responsible for sustainability efforts.
Hotel Communications

We engage hotel associates in our green initiatives through the following:

- Green Engage section of the Hotel newsletter “Crowne Connect” which is posted in all departments
- Green Engage Poster in Employee Cafeteria listing initiatives from Green Engagement Meetings.
- Green Team members representing all departments communicate monthly meetings discussions/initiatives to their staff during their departmental meetings.
Hotel Team Green Engage

- We are a 11 member team representing each department in the Hotel.
- Meetings are held once a month.
- Green initiatives include:
  - Replaced all lighting in guest rooms and meeting rooms with energy efficient and eco-friendly LED lights.
  - Replaced cafeteria paper cups with tumblers/mugs to reduce waste.
  - Ongoing training on recycling for Housekeeping and F&B Staff.
  - Installation of tracking system to boilers to increase efficiency.
  - Installed car charging stations in Hotel garage.
  - Installed bike rack.
Sustainable Business Practices

- Employee handbooks are designed and approved by Corp Legal Department and can be found electronically.
- Centra Events (environmentally friendly) training materials are shown on power point presentation.
- MyLearning training courses for employees are shown via google chrome.
- We encourage direct deposit.
- Checks can be viewed electronically (paperless).
Reducing Carbon Footprint in our Space

- In our cafeteria paper cups have been replaced with reusable cups.
- All departments are equipped with recycling bins.

- Hotel has Electronic Recycling Service Agreement.
Sustainability in the Kitchen

- Produce is purchased locally to reduce carbon footprint.
- Energy efficient appliances are used in the hotel kitchen.
- Grease traps are cleaned on a regular basis
Loading Dock

Paper

Bottles
Green Guest Rooms & Meeting Space

- Guest rooms are equipped with recycling bins.
- Vending machines and guests rooms refrigerators are energy efficient.
- New compact fluorescent bulbs installed in guest rooms and meeting rooms.
- Hotel uses water-efficient shower heads in guest bathrooms.
Transportation

- Shuttle service to the airport, train station and corporate offices are provided for our guests.
- Hotel garage has 2 charging stations for electric cars.
- A bike rack has been installed in the garage.
- Carpooling, bicycling, walking and public transportation communicated to employees via Crowne Connect.
Water

- Hotel has established a water reduction and conservation policy.
- Hotel has a system in place to report leaking toilet, faucets and shower heads.
- Guest rooms are installed with water-efficient showerheads.
- Staff are trained to run dishwasher on full load.
Land Use

- The hotel’s daily maintenance schedule ensures all equipment are clean, the loading dock, garage, and dumpsters are kept free of litter, debris, oil, chemicals and other contaminants.
- Preventive program is in place for irrigation equipment and sprinklers.
- Food is purchased from local farmer markets and we have a small garden on property.
IHG Green Engage™

- IHG Green Engage is a corporate wide online sustainability management system.
- The tool allows us to measure, manage, and report on our energy, water and waste consumption, as well as benchmark and the ability to create action plans to track progress.
- IHG Green Engage offers 4 certification levels. Our hotel is among the 1st to achieve Level 2-Achiever.
Goals

2015 Energy Goal
Reduce Annual Energy Consumption by: 2.2%
2014 total usage: 8,284,485.29 Kwh *
2014 goal: 1%

*From Nov 2013-Oct 2014

2015 Water Goal
Reduce Annual Water Consumption by: 3%
2014 total usage: 18,748,017.30 Gal *
2014 goal: 1%

*From Nov 2013-Oct 2014

2015 Waste Goal
Increase Annual Landfill Diversion to: 10%
2014 Average landfill diversion: 0.00 *
2014 goal: 10%

*From Nov 2013-Oct 2014

2015 Carbon Goal
Reduce Annual Carbon Footprint by: 1.1%
2014 total usage: 2,128,177.40 kgCO2e *
2014 goal: 1%

*From Nov 2013-Oct 2014
GHG Emissions Inventory

Total Waste Consumption

Total Waste Consumption (US ton)
Jan 2014 to Oct 2014

<table>
<thead>
<tr>
<th>Month</th>
<th>Total Waste (US ton)</th>
<th>Variation (%) from previous year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan '14</td>
<td>19.3k</td>
<td>2%</td>
</tr>
<tr>
<td>Feb '14</td>
<td>19.6k</td>
<td>12%</td>
</tr>
<tr>
<td>Mar '14</td>
<td>20.6k</td>
<td>11%</td>
</tr>
<tr>
<td>Apr '14</td>
<td>19.1k</td>
<td>7%</td>
</tr>
<tr>
<td>May '14</td>
<td>19.9k</td>
<td>4%</td>
</tr>
<tr>
<td>Jun '14</td>
<td>20.2k</td>
<td>3%</td>
</tr>
<tr>
<td>Jul '14</td>
<td>17.5k</td>
<td>6%</td>
</tr>
<tr>
<td>Aug '14</td>
<td>19.9k</td>
<td>11%</td>
</tr>
<tr>
<td>Sep '14</td>
<td>21.2k</td>
<td>11%</td>
</tr>
<tr>
<td>Oct '14</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Average</td>
<td>17.7k</td>
<td>4%</td>
</tr>
</tbody>
</table>

Usage by Utility 2014 (US ton):
- Jan '14: 19.3k
- Feb '14: 19.6k
- Mar '14: 20.6k
- Apr '14: 19.1k
- May '14: 19.9k
- Jun '14: 20.2k
- Jul '14: 17.5k
- Aug '14: 19.9k
- Sep '14: 21.2k
- Oct '14: 0

Usage by Utility 2013 (US ton):
- Jan '14: 18.9k
- Feb '14: 17.5k
- Mar '14: 18.5k
- Apr '14: 17.9k
- May '14: 19.1k
- Jun '14: 19.7k
- Jul '14: 16.6k
- Aug '14: 17.9k
- Sep '14: 19.1k
- Oct '14: 18.6k

Total Usage by Utility 2013: 183,480.00 US ton
Total Usage by Utility 2014: 177,010.00 US ton
Variation from previous year: 4%
Total Energy Consumption

Total Energy Consumption (kWh)
Jan 2014 to Oct 2014

- Benchmark
- Help

<table>
<thead>
<tr>
<th>Month</th>
<th>Total Usage by Utility 2014 (kWh)</th>
<th>Variation from previous year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan '14</td>
<td>990.8k</td>
<td>21%</td>
</tr>
<tr>
<td>Feb '14</td>
<td>767.7k</td>
<td>10%</td>
</tr>
<tr>
<td>Mar '14</td>
<td>606.8k</td>
<td>9%</td>
</tr>
<tr>
<td>Apr '14</td>
<td>540.2k</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>May '14</td>
<td>541.7k</td>
<td>17%</td>
</tr>
<tr>
<td>Jun '14</td>
<td>569.8k</td>
<td>6%</td>
</tr>
<tr>
<td>Jul '14</td>
<td>607.1k</td>
<td>12%</td>
</tr>
<tr>
<td>Aug '14</td>
<td>511.6k</td>
<td>5%</td>
</tr>
<tr>
<td>Sep '14</td>
<td>540.3k</td>
<td>16%</td>
</tr>
<tr>
<td>Oct '14</td>
<td>566.9k</td>
<td>6%</td>
</tr>
</tbody>
</table>

Total Usage by Utility 2013: 6,695,749.70 kWh
Total Usage by Utility 2014: 6,699,257.05 kWh

Average Vs Benchmark 2014: -30.69%
Water Consumption

Water Consumption (Gal)
Jan 2014 to Oct 2014

- Benchmark

Water (Gal)

<table>
<thead>
<tr>
<th>Month</th>
<th>Jan '14</th>
<th>Feb '14</th>
<th>Mar '14</th>
<th>Apr '14</th>
<th>May '14</th>
<th>Jun '14</th>
<th>Jul '14</th>
<th>Aug '14</th>
<th>Sep '14</th>
<th>Oct '14</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Usage</td>
<td>2.6m</td>
<td>3.3m</td>
<td>3.1m</td>
<td>2.1m</td>
<td>1m</td>
<td>3.7m</td>
<td>1.3m</td>
<td>1.4m</td>
<td>1.4m</td>
<td>0</td>
<td>2m</td>
</tr>
<tr>
<td>Usage</td>
<td>935.1k</td>
<td>765.5k</td>
<td>1.7m</td>
<td>785.5k</td>
<td>736.8k</td>
<td>887.9k</td>
<td>647.1k</td>
<td>647.1k</td>
<td>2.3m</td>
<td>422.6k</td>
<td>984.2k</td>
</tr>
</tbody>
</table>

Variation (% from previous year)

- Jan '14: 180%
- Feb '14: 318%
- Mar '14: 82%
- Apr '14: 171%
- May '14: 41%
- Jun '14: 322%
- Jul '14: 103%
- Aug '14: 123%
- Sep '14: 38%
- Oct '14: 100%
- Average: 104%

Total Usage by Utility 2013: 9,841,771.50 Gal
Total Usage by Utility 2014: 20,080,944.50 Gal
Variation from previous year: 104%

Average Vs Benchmark 2014: 35.11%
Electricity Consumption

Electricity Consumption (kWh)
Jan 2014 to Oct 2014

<table>
<thead>
<tr>
<th>Month</th>
<th>Usage by Utility 2014 (kWh)</th>
<th>Usage by Utility 2013 (kWh)</th>
<th>Variation (%) from previous year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan '14</td>
<td>383.2k</td>
<td>322.4k</td>
<td>19%</td>
</tr>
<tr>
<td>Feb '14</td>
<td>352k</td>
<td>380.8k</td>
<td>8%</td>
</tr>
<tr>
<td>Mar '14</td>
<td>316.8k</td>
<td>300.8k</td>
<td>5%</td>
</tr>
<tr>
<td>Apr '14</td>
<td>297.6k</td>
<td>315.2k</td>
<td>6%</td>
</tr>
<tr>
<td>May '14</td>
<td>336.8k</td>
<td>403.2k</td>
<td>16%</td>
</tr>
<tr>
<td>Jun '14</td>
<td>372.8k</td>
<td>378.4k</td>
<td>1%</td>
</tr>
<tr>
<td>Jul '14</td>
<td>412.8k</td>
<td>460.8k</td>
<td>10%</td>
</tr>
<tr>
<td>Aug '14</td>
<td>416k</td>
<td>397.6k</td>
<td>5%</td>
</tr>
<tr>
<td>Sep '14</td>
<td>337.6k</td>
<td>415.2k</td>
<td>19%</td>
</tr>
<tr>
<td>Oct '14</td>
<td>303.2k</td>
<td>315.2k</td>
<td>4%</td>
</tr>
</tbody>
</table>

Average: 352.9k, 369k

Total Usage by Utility 2013: 3,689,600.00 kWh
Total Usage by Utility 2014: 3,528,800.00 kWh
Variation from previous year: 4%
Gas Consumption

Gas Consumption (thm)
Jan 2014 to Oct 2014

<table>
<thead>
<tr>
<th>Month</th>
<th>Jan '14</th>
<th>Feb '14</th>
<th>Mar '14</th>
<th>Apr '14</th>
<th>May '14</th>
<th>Jun '14</th>
<th>Jul '14</th>
<th>Aug '14</th>
<th>Sep '14</th>
<th>Oct '14</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Usage by Utility 2014 (thm)</td>
<td>29.7k</td>
<td>22.9k</td>
<td>15.4k</td>
<td>10.5k</td>
<td>6.9k</td>
<td>5.8k</td>
<td>5.4k</td>
<td>6.5k</td>
<td>5.9k</td>
<td>8.1k</td>
<td>10.8k</td>
</tr>
<tr>
<td>Usage by Utility 2013 (thm)</td>
<td>16.9k</td>
<td>18.7k</td>
<td>13.8k</td>
<td>10k</td>
<td>8.3k</td>
<td>6.8k</td>
<td>6.4k</td>
<td>6.2k</td>
<td>6.7k</td>
<td>8.9k</td>
<td>10.3k</td>
</tr>
</tbody>
</table>

Total Usage by Utility 2013: 102,574.46 thm
Total Usage by Utility 2014: 108,180.88 thm

Variation from previous year: 5%
Celebrate Our **Green** Successes and Efforts

**Proposal prepared on:** September 22, 2014

**Proposal prepared by:** Maggie Acevedo

**Proposal Name:** Organizing a Green Day Event.

**Purpose:** The purpose of this proposal is to present Hotel sustainable business practice and initiatives to all Associates and celebrate the green successes.

**Other Details of Event Green Day Event:**
- The event will be held in the Hotel on Earth Day, April 22, 2015.
- The venue is the employee cafeteria
- Green successes to be presented via a slideshow
- Employees will be engaged with questions for prizes
- Green pins will be distributed for all employees to wear